

**USACE FINANCE CENTER  
BIWEEKLY REPORT  
PERIOD ENDING 15 Feb 2008**

**III. CEFMS:**

A. We devoted many man-hours to researching data base records that were lost in the CPC System Crash on 07 FEB 2008. Payments to vendors and travelers were sent out on 5 Feb 08 and 6 Feb 08. After the various data bases were restored, a portion of the records to support these payments was not available on the home databases. The disbursing database was backed up to a point where there was no payment history after 4 Feb 08. All other databases located on the other 3 machines had to be checked for disbursements that occurred but were no longer recorded on the Disbursing database. Several databases located on CPC25 lost in excess of two days of data, resulting in missing transactions that require site assistance to recreate, reapprove and recertify so that disbursing information can then be updated to the records. This is a high priority, as we need to prevent the potential for duplicate payments.

B. We wrote database scripts to modify disbursing transactions after disbursements were re-run on nine databases that were resident on the CPC25 server. Paper copies of the Check Register Reports were used to determine the actual check numbers that were used on 5 and 6 Feb 08. Reports in the CEFMS Report Directories were not restored after the System Crash. Various other special situations will also have to be addressed. These are checks that were spoiled and re-issued during the period and we will have to re-construct a Vendor Payment that was offset in the Treasury Offset Process. Further, all of the data that was extracted in order to generate Intra-Governmental Payment and Collection (IPAC) Files was also lost in the system crash. This data will be re-run by UFC Personnel and they will attempt to balance each USACE activity.

C. We sent instructions to USACE activities regarding actions to take when cpc25 crashed and when some databases had missing labor transactions because of the database restoration. We are still in the process of writing scripts involving this situation also - some for labor cross charges, some for missing data fields for T&A, and some for labor cost transfers. We made changes to the budget distribution rate reports. USACE activities now have the option to generate these reports to display totals for all organizations for all rate type categories (i.e. civil, military, both).

D. We participated in a conference call with the HQ Asset Management Team to discuss DoD Real Property System Configuration. We reviewed forty-six DoD IG Real Property Inventory Requirements (RIPR) financial data elements and provided comments and guidance on the availability in CEFMS.

E. We provided HQ-RM office with a list of capital assets in CEFMS that do not meet the capitalization threshold. HQ will attach this spreadsheet to the Property, Plant and Equipments Corrective Actions memo and instruct activities to remove these assets from financial records.

F. We provided labor reconciliations pertaining to January 08 transactions for submission to PwC for audit purposes.

G. We changed the Civil Status of Funds report, 58D, so that users can run the report by P2 Project Number.

H. We corrected the Training Request SF 182 Screen to allow users to enter employee ids as the vendor. Employees are identified as vendors through this screen on training reimbursements. Reimbursements are then processed through the miscellaneous disbursements screens.

I. We made changes to the Labor input screen to require a separate originator and approver, and added an esig requirement for the approver. This is the screen used to correct labor discrepancies between CEFMS and the Defense Civilian Pay System (DCPS) when the Prior Period Correction Screen cannot be used.

J. We made changes to three budget versus actual expense reports: organization report (budgorg), work item report (budgexpwi), and budget vs. costs (budgvcsts). An attempt was being made to standardize all resource codes since the implementation of the Regional Business Centers. Therefore, changes were needed to the budget reports in order to better report and monitor standard resource codes on a regional basis. With this change, USACE activities have a new standard level resource code summary option when generating budget reports for BUDGORG, BUDGEXPWI, and BUDGVCST.

K. We added a new section to the 3013 Work Order Completion Report section of the Asset Anomaly Report to display all Construction In Progress (CIP) activity that is not supported by an approved automated 3013 Work Order.

L. We modified the time, attendance and labor report (cetal) and the time, attendance and labor report with update details (cetaldet) to include changes made on the CEFMS Labor Input Screen 17.13. The reports will show the originator, approver and/or disapprover of the transactions entered on that screen.

M. We are still researching, analyzing and compiling data to develop some suggestions to be considered when developing the effective rate and preparing the accrued annual leave analysis report.

N. We completed the Government Order (DD448) Print Program on Oracle Report Writer. We have tested many different government order scenarios to include multiple amendments, multiple lines, multiple source appropriations, and a direct fund cite with multiple delivery order numbers. All situations printed without error and in proper form, and we are therefore releasing this change.

O. We completed final editing on the Foreign Currency User Manual. The document has been posted to the CEFMS User's Manual website.

P. We initiated research on the TFO Training Bills process to create examples on the test database. The examples are necessary for the conversion of the Print TFO Training Bills program from COBOL.

Q. We initiated research on the Collection Voucher Certification screen for correlations relating to appropriation refunds of foreign currency checks. Certain collections must be adjusted for correlations and processing features.

R. We completed testing and released the modifications to the Treasury Offset Program (TOP) to enable the process to generate an 'Update' File for Treasury if they return to us a file that had no matches from their master file of debtors. Testing on this process is time consuming since we cannot send our files into a test area at Treasury. Because of this, we had to manually build any files that would normally be coming back from them.

S. We had problems with Disbursing Reports not generating in the nightly Cron Process. This is the result of CPC migrating to a new ZFS File System. This was corrected after several days of no reports.

T. We have modified the CEFMS screen that allows the USACE Finance Center to change the pay method from Electronic Funds Transfer (EFT) to Treasury Check for Travel Advances.

U. We developed a more secure process (using the DFAS relay server) of transmitting payroll files to DCPS.

V. We are continuing to test the addition of optional esig for timekeepers upon completion of their prior period tour of duty edits, and will soon be adding an esig option for employees to sign their time and attendance (T&A).

W. We assisted seven activities with reorganizing their databases.

X. We changed the labor cost transfer process so that the requestor receives an email notification from the approver, regardless of whether it was approved or disapproved.

Y. We made additional changes to screen 10.28 (country code maintenance screen). Additional instructions were added to assist users in viewing reasons why codes are being made inactive. USACE activities cannot make a country code inactive in CEFMS now without entering a reason for the inactivation.

Z. We completed the conversion of the DD1155 Receiving Report print program from COBOL to Oracle Reports. The report was thoroughly tested and subsequently released to production.

AA. During testing, we identified two other problems related to the data displayed for output generated by Oracle Reports. Both page count and report parameters are no longer displaying accurate or usable information. We released a correction for the page counts to production databases.

BB. We are still testing the labor cost detail reports with additional parameters and to be more user friendly.

CC. A new Supervision and Administration (S&A) rate, 6.5%, was established for the Gulf Region District. We created a new revolving fund work item, RF6806; a new resource code, S&A ISFF, was created; and a new placement work category code, 7R110, and S&A work category code, 7R310, were created.

#### IV. PROBLEM REPORTS/IMBALANCES:

##### A. Open problem report inventory:

|                      | <u>This Report</u> | <u>Last Report</u> |
|----------------------|--------------------|--------------------|
| Total Problems       | 755                | 771                |
| Priority #1 Problems | 116                | 114                |

We received 176 new problem reports and completed 192 problem reports.

##### B. Database Imbalances on our 59 Production Activities:

| <u># of Imbalances</u> | <u>This Report</u> | <u>Last Report</u> |
|------------------------|--------------------|--------------------|
| None                   | 59                 | 56                 |
| One                    | 0                  | 1                  |
| Three                  | 0                  | 1                  |
| Six                    | 0                  | 1                  |